

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
MARCH 23, 2026 AT THE VILLAGE HALL**

PRESENT: Chad A. Clark, Mayor See List
James P. Curtin, Trustee
Timothy P. Manahan, Trustee
Charnley A. Abbott, Village Clerk
Jeffrey D. Brown, Village Attorney

ABSENT: None

Pledge of Allegiance

Mayor Clark made a motion to open the regular meeting at 7:00pm.

CONSENT AGENDA:

The Village Clerk submitted the minutes of Board meetings for the month of February 2026. The bills on Abstract Sheet #010 for General Fund in the amount of \$20,298.24, Water Fund in the amount of \$3,042.47, Sewer Fund in the amount of \$7,015.92, Capital Funds in the amount of \$15,894.30 and Trust and Agency Funds in the amount of \$76,879.92 were audited. The bills totaled \$123,130.85. The Board received the Police Report for the months of January and February 2026 from Chief Rich Curran. The Board received the Code Enforcement Report for the month of February 2026 from Code Official Paul Stacey. The Board acknowledged receipt of the minutes of the Town Board meetings for February 2026. The financial statements submitted by Village Treasurer Jennifer Plis for February 2026 were approved. Trustee Manahan made a motion to approve the consent agenda. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion on the consent agenda. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

19 NORTH STREET- SPECIAL USE PERMIT:

Trustee Curtin made a motion to table the Special Use Permit for 19 North Street. The motion was seconded by Mayor Clark. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. Mayor Clark and Trustee Curtin voted aye, and Trustee Manahan abstained due to recusal. The motion carried.

ELECTION RESULTS:

Trustee Manahan announced that the Village election was held on March 18, 2026, in which the voters of the Village re-elected Chad Clark as Mayor and elected Brandy Witthoft as Trustee, both of which are four-year terms, until 2030. It is the hope of the Village Board to continue maintaining the Village infrastructure, stabilize the tax rate and the village debt, and keep increases to a minimum in the years ahead.

RESIGNATION- GREGORY CRYSLER:

Trustee Curtin made a motion to accept, with regret, the resignation of DPW Superintendent Greg Crysler, effective March 31, 2026. Greg served the Village since July of 1994, including his leadership as Superintendent of the Department of Public Works since 2016, and brought steady guidance, experience, and commitment to our operations. His contributions will have a lasting impact on our community, and on behalf of the Board and the community, Trustee Curtin extended sincere appreciation to Greg for his years of service and dedication to the Village. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

DPW APPOINTMENTS:

Trustee Manahan made a motion to appoint Mallory Zabinski, Head Wastewater Treatment Plant Operator, to the position of Superintendent of the Department of Public Works, effective April 1, 2026, at an hourly rate of \$34.78. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

Trustee Manahan made a motion to appoint Tristan Duger to the Department of Public Works in the position of Wastewater Treatment Plant Operator, effective March 16, 2026, at an hourly rate of \$30.50. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

MRB PROPOSAL- 8 PAUL STREET:

Trustee Curtin made a motion to authorize the mayor to sign an updated proposal from the MRB Group for engineering support and construction phase support for the Two Plus Four project at 8 Paul St. The Village was recently notified that Two Plus Four was awarded state funding and will be moving ahead with the project. The Board feels the MRB Group brings necessary experience and technical expertise to assist with planning, design, and implementation, and their scope of work aligns with the Village's needs and project goals. This partnership will help ensure the project is completed efficiently, in compliance with all applicable requirements, and in the best interest of the community. The total compensation is hourly, as needed. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

RESOLUTION- TWO PLUS FOUR DEVELOPER DEPOSIT:

Trustee Manahan made a motion to adopt the following resolution:

WHEREAS, Chapter 84 of the Code of the Village authorizes the Village to recover costs associated with the review of development applications, including engineering, legal, planning, and administrative expenses; and

WHEREAS, the Village Board finds it necessary to establish a reasonable deposit to ensure such costs are properly funded and do not become a burden on Village taxpayers;

NOW, THEREFORE, BE IT RESOLVED, that in accordance with Chapter 84 of the Village Code, the Village Board hereby authorizes the collection of a developer deposit in the amount of Fifteen Thousand Dollars (\$15,000) from Two Plus Four for the 8 Paul Street development project; and

BE IT FURTHER RESOLVED, that said deposit shall be held in an escrow account and used to reimburse the Village for actual costs incurred for engineering, legal, planning, and related professional services; and

BE IT FURTHER RESOLVED that any unused portion of the deposit shall be returned to the applicant upon completion of the review process and satisfaction of all outstanding obligations, and that the applicant shall remain responsible for any costs exceeding the deposited amount. authorizing the Village to secure a developer deposit in the amount of \$15k from Two Plus Four for the proposed 8 Paul Street project in accordance with Chapter 84 of the Village Code.

The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

RESOLUTION- AIM FUNDING:

Trustee Curtin made a motion to adopt the following resolution:

WHEREAS, Governor Kathy Hochul released her 30-day amendments to the Executive Budget, which include an additional \$100 million in Temporary Municipal Assistance (TMA) to be allocated in the same manner as in the past two years; and

WHEREAS, these additional investments reflect a recognition that New York's strength begins in its cities, villages, and towns, and that a strong state-local partnership is essential to delivering the services, infrastructure, public safety, and quality of life that residents expect and deserve; and

WHEREAS, local governments across New York continue to face mounting fiscal pressures driven by inflation, increased service demands, infrastructure needs, and rising operational costs, while striving to provide relief to taxpayers amid a rising cost of living; and

WHEREAS, NYCOM Executive Director Barbara Van Epps, along with mayors from across the State, testified at the Local Government Joint Budget Hearing in Albany, advocating for increased unrestricted aid and a strengthened state-local partnership; and

WHEREAS, the additional \$100 million in TMA will offer meaningful assistance to many municipalities statewide, helping to address fiscal challenges and maintain essential services for residents;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Marcellus applauds Governor Hochul for recognizing the importance of investing in local governments and for reaffirming her commitment to strengthening New York's cities and villages; and

BE IT FURTHER RESOLVED that the Village of Marcellus urges the New York State Legislature to include, at a minimum, this additional \$100 million in Temporary Municipal Assistance in the adopted state budget; and

BE IT FURTHER RESOLVED that the Village of Marcellus calls upon the Governor and the State Legislature to develop a more permanent and predictable solution for unrestricted municipal aid to ensure long-term fiscal stability for New York's local governments; and

BE IT FURTHER RESOLVED that copies of this resolution be transmitted to the Governor, the Temporary President of the Senate, the Speaker of the Assembly, and the members of the State Legislature representing the Village of Marcellus.

The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

RESOLUTION- ONONDAGA COUNTY HMP:

Trustee Manahan made a motion to approve the following resolution:

WHEREAS the Village of Marcellus Board of Trustees recognizes the threat that natural hazards pose to people and property within the Village of Marcellus; and

WHEREAS Onondaga County has prepared a multi-hazard mitigation plan, hereby known as the 2025 Onondaga County Hazard Mitigation Plan in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS the 2025 Onondaga County Hazard Mitigation Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Village of Marcellus from the impacts of future hazards and disasters; and

WHEREAS adoption by the Village of Marcellus Board of Trustees demonstrates their commitment to hazard mitigation and achieving the goals outlined in the 2025 Onondaga County Hazard Mitigation Plan.

NOW THEREFORE, BE IT RESOLVED, that the Board of Trustees adopts the 2025 Onondaga County Hazard Mitigation Plan. This plan, approved by the community, may be edited or amended after submission for review, but will not require the community to re-adopt any further iterations. This only applies to this specific plan and does not absolve the community from updating the plan in 5 years.

The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

MAYORAL PROCLAMATIONS:

VILLAGE OF MARCELLUS • OFFICE OF THE MAYOR

PROCLAMATION

WHEREAS, Timothy Manahan faithfully served the Village of Marcellus for fifteen (15) years, dedicating his time, expertise, and leadership as a member of the Planning Board and as a Village Trustee; and

WHEREAS, throughout his tenure, Timothy has played a vital role in guiding the thoughtful growth and development of the Village, ensuring that decisions were made with careful consideration, long-term vision, and respect for the character of our community; and

WHEREAS, his service has required not only time and effort, but also a deep commitment to public trust, balancing diverse perspectives while always acting in the best interests of the residents of Marcellus; and

WHEREAS, as a Planning Board member, Timothy contributed to shaping responsible development and preserving the integrity of the Village for future generations; and

WHEREAS, as a Village Trustee, he demonstrated steady leadership, sound judgment, and a willingness to engage in the difficult work of governance, helping to move the Village forward through both challenges and opportunities; and

WHEREAS, his dedication to public service reflects a genuine care for the community and a belief in civic responsibility that strengthens the foundation of local government; and

WHEREAS, his years of service have left a lasting and meaningful impact on the Village of Marcellus and its residents;

NOW, THEREFORE, I, Chad Clark, Mayor of the Village of Marcellus, on behalf of the Board of Trustees and the residents of this community, do hereby proclaim our deepest gratitude and appreciation to **TIMOTHY MANAHAN** for his fifteen years of outstanding service, and extend our sincere thanks for his leadership, commitment, and enduring contributions to the growth and governance of our Village.

BE IT FURTHER PROCLAIMED, that we recognize Timothy Manahan’s legacy as one of thoughtful leadership, integrity, and dedication to public service, and we wish him continued success, health, and fulfillment in all that lies ahead.

VILLAGE OF MARCELLUS • OFFICE OF THE MAYOR

PROCLAMATION

WHEREAS, Gregory “Greg” Cryslar has faithfully served the Village of Marcellus for an extraordinary thirty-two (32) years dedicating his career to the safety, functionality, and beauty of our community; and

WHEREAS, throughout his tenure, Greg has demonstrated exceptional leadership, professionalism, and an unwavering commitment to public service, ensuring that our

Wastewater Treatment Plant, our roads, infrastructure, and public spaces were maintained to the highest standard in every season and under all conditions; and

WHEREAS, Greg's work has often taken place behind the scenes and in the earliest hours of the day or the harshest conditions of the year, yet his impact has been seen and felt daily by every resident, business, and visitor to the Village of Marcellus; and

WHEREAS, his steady leadership, institutional knowledge, and hands-on approach have not only strengthened the Department of Public Works, but have also set a lasting example of integrity, dependability, and pride in one's work; and

WHEREAS, beyond his professional accomplishments, Greg has been a trusted colleague, a mentor to many, and a cornerstone of our municipal operations, earning the respect and gratitude of Village officials, staff, and residents alike; and

WHEREAS, his retirement marks the conclusion of a remarkable career defined by dedication, sacrifice, and an enduring commitment to the betterment of the Village of Marcellus;

NOW, THEREFORE, I, Chad Clark, Mayor of the Village of Marcellus, on behalf of the Board of Trustees and the residents of this community, do hereby proclaim our deepest gratitude and appreciation to **GREGORY CRYSLER** for his thirty-two years of outstanding service and extend our sincere thanks for his countless contributions to the strength, safety, and character of our Village.

BE IT FURTHER PROCLAIMED, that we recognize Greg Crysler's legacy as one of quiet excellence and steadfast leadership, and we wish him continued health, happiness, and fulfillment in his well-earned retirement.

SPRING BRUSH PICKUP:

Trustee Curtin made a motion to allow brush to be placed at the curb on Saturdays and Sundays for pickup on Mondays from March 30th to May 4th. Also, during the summer months (June, July, and August), brush may be placed at the curb on Saturdays and Sundays for pickup on the first Monday of each month. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

UPDATE DOCUMENT C- FEES, DEPOSITS AND PENALTIES:

Trustee Manahan made a motion to approve the updated Document C to include a fee of \$100 per utility account for those accounts that are levied onto the property tax bill due to non-payment. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

SPRING TRASH DATES:

Trustee Curtin announced that the Town of Marcellus has scheduled the 2026 dates for the Trash Transfer Stations as follows: Fridays, April 24th & May 1st from 8 a.m. to Noon and Saturdays, April 25th & May 2nd from 8 a.m. to Noon. Permits are required and issued through the Town of Marcellus Clerk's Office. There will also be an Electronic Waste Collection for the duration of the event, there is no charge for electronic waste drop-off. The Town Board has also agreed to have a Community Shred day on Saturday, April 25th at the Town of Marcellus Highway Garage.

EARTH DAY 2026:

Trustee Manahan announced that the Village of Marcellus plans to participate in the Earth Day observance on April 23, 2026, in conjunction with 3rd graders from the KCH Elementary School in the Marcellus Central School District. The students will gather at the Village Hall after collecting rubbish in areas of the Village north of Main Street, and the Board of Trustees thanked the students and MCS staff members, as well as Village staff, for their participation in this event. The rain date for this event will be April 24, 2026. Any other groups or organizations that would like to participate in Earth Day clean-up may reach out to the Village Clerk for more information.

BUDGET MODIFICATIONS:

Trustee Curtin made a motion to approve the following budget modifications requested by the Village Treasurer to transfer revenues and appropriations in the General and Sewer Funds:

General:

1. Budget modification requested for Snow removal personal services to cover the February payroll that exceeded the budget \$7209.64 as well as an additional \$1000 for additional payroll for this winter.

Budget Journal:

Debit: A5110.1 \$8209.64 (STREET MAINT-PERSONAL SERVICES)

Credit: A5142.1 \$8209.64 (SNOW REMOVAL PERSONAL SERVICES)

2. Rental Registration Fees- Increase in revenue over budget

Budget Journal:
Debit: A2595 \$650.00 (RENTAL REG.)
Credit: A8140.4 \$650.00 (STORM SEWER CONTRACTUAL)

3. Budget Modification request for Street Maintenance. Gasoline expenses. With the excessive winter weather, the equipment has needed to run more frequently resulting in higher gas expenses. \$1265.29.

Budget Journal:
Debit: A3120.42 \$1265.29 (POLICE GASOLINE)
Credit: A5110.44 \$1265.29 (STREET MAINT. GASOLINE)

4. Budget modification requested for Street Lighting Contractual to cover the NYSMEC bill as most funds for street lighting contractual were used to move the North St. light pole.

Budget Journal:
Debit: A5182.41 \$1000.00 (STREET LIGHTING REPAIRS)
Debit: A1620.45 \$1176.86 (BUILDING REPAIRS)
Credit: A5182.4 \$2176.86 (STREET LIGHTING CONTRACTUAL)

5. Budget modification requested for Storm Sewers Contractual to cover the \$3600 2026 Annual Membership and service fees for the CNY Stormwater Management Coalition

Budget Journal:
Debit: A8140.2 \$1000.00 (STORM SEWERS EQUIPMENT)
Debit: A1660.4 \$1950.00 (CENTRAL STOREROOM CONTRACTUAL)
Credit: A8140.4 \$2950.00 (STORM SEWERS CONTRACTUAL)

Sewer:

1. Trans & Distribution-Town Personal Services. G8120.11. This fund is for the personal services for the Platt rd. Pump station per the new town sewer contract. Expenses to be billed and reimbursed monthly by the town. \$108.25 and an additional \$500 est. for the rest of the fiscal year.

Budget Journal:
Debit: G8130.11 \$608.25 (Sewage treat & Disposal Personal services)
Credit: G8120.11 \$608.25 (Trans & Distribution-Town Personal Services)

2. Trans & Distribution Contractual-Town This fund is for Town Expenses to be billed and reimbursed monthly by the town.

Budget Journal:
Debit: G8130.42 \$400.00 (Sewage treat & Disposal Insurance)
Credit: G8120.41 \$400.00 (Trans & Distribution Contractual. -Town)

3. Trans & Distribution Contractual- This fund is for a W2O invoice for parts for the Platt rd. Pump station per the new town sewer contract. Expenses to be billed and reimbursed monthly by the town. A new account will be created to track town expenses for next month.

Budget Journal:
Debit: G8130.45 \$1100.00 (Sewage treat & Disposal Personal services)
Credit: G8120.4 \$1100.00 (Trans & Distribution-Town Personal Services)

4. Sewage Treat & Disposal Sludge & compost to cover Hydraulic fluid for JCB Skidsteer

Budget Journal:
Debit: G8130.45 \$98.44 (Sewage Treat & Disposal Outside contract)
Credit: G8130.44 \$98.44 (Sewage Treat & Disposal Sludge & compost)

The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

ANNUAL MEETING AND TENTATIVE BUDGET HEARING:

Trustee Manahan announced that the Annual Meeting will take place on April 8, 2026 at 7:00pm at the Village Hall and will include the appointment of non-elected officials, establish regular meeting dates, and designate official newspapers and depositories. In addition, a Public Hearing will take place on April 8, 2026 to consider the tentative budget for the Village for the 2026-2027 fiscal year. Approval of the final budget is anticipated to take place at the next regular Board meeting, on April 27, 2026. All interested parties will have the opportunity to be heard at the hearing. A list of meetings scheduled for April 2026 is provided for those so interested and posted on the Village Website.

MAYOR'S UPDATES:

The following updates are posted on the Village website:

- AIM Funding- Across New York State, city and village mayors, managers and administrators signed NYCOM's letter to State Leaders requesting an increase in municipal aid in the 2026-27 State Budget.
- No Parking – regulations during the winter months, which calls for no parking on any Village streets from 2 a.m. to 7 a.m., ends on April Fool's Day, April 1st - no fooling!
- Sign Placement – soon the Highway Department will re-install pedestrian crossing signs on Main Street in the Village. The signs are placed in the road, near the crosswalks, warning motorists that all vehicles must yield to pedestrians who are walking the crosswalk – a New York State law. It is hoped that the signs will make it easier for pedestrians, particularly schoolchildren, to cross Main Street safely as well as cause motorists to slow down as they approach these crosswalks.
- Utility Bills – the utility bill that residents receive in April is the last bill for our fiscal year. Residents should note that if not paid by April 30, 2026, the outstanding amount plus an additional \$100 fee per account, will be re-levied to the tax bill for June 1, 2027. Please note that, unlike previous utility bills, payment for this final bill for the year must be made within the month.
- Creek Walk – At first glance, it appears that the winter weather has not caused much damage to Fred's Trail. There were some hardy people who braved the elements to walk the trail this winter, although it was not officially open. We welcome the spring as well as those who will take advantage of this gem in our community.
- Budget – the Village Board is working to finalize the 2026-27 Village Budget in preparation for the Annual Meeting.
- Compost is available at the Village of Marcellus Wastewater Treatment Plant! Village residents can use the compost on new or established lawns, flower boxes & house plants, flower gardens, and vegetable gardens. Any Village residents can bring a container(s) to the WWTP at 6 Mile High Drive weekdays 8am-3pm. First come first serve. If you would like confirmation of availability, please leave a message at 315-673-4491.
- Increase In Sewer and Refuse Rates – At the December 2025 meeting, the Village Board approved an increase in sewer and refuse rates, effective January 1, 2026. The utility bill received by residents in April will be the first time the new rates are reflected.
- Property Tax Cap – as was mentioned, our Budget is complicated by the property tax cap of 2%, which is another State mandate and at our recent meeting, the Board decided to override the tax cap. We might note that there seems to be no meaningful relief from continuous unfunded State mandates and these mandates, coupled with a cap on the Board's ability to raise revenue, it is sometimes difficult to plan or even survive.
- We are excited to welcome a new operator Tristan Duger to the WPCP and are currently working on training to get him up to speed.
- DPW crew is looking ahead to Spring and will begin addressing plow damage to streets and sidewalks as soon as the weather conditions allow.
- Thank you to our residents for helping protect our sewer system by ensuring sump pumps are not connected to sanitary sewer lines. Your efforts help prevent unnecessary strain on the system, reduce the risk of backups, and keep everything running smoothly for the entire community.
- Brush pickup starts March 30th and will continue through May 4th. Brush may be placed at the curb on Saturdays and Sundays only for pick-up on Mondays.

After concluding with his updates, Mayor Clark asked if there were any comments from the Board. There were none.

ITEMS FROM THE

FLOOR:

Heather Johnson and Kaylee Cooper updated the Board on the status of the Hometown Heroes banner project. They stated that they are still working on implementing the banners throughout the town and village, expected to take place in 2027.

Dwight Widger spoke to the Board about considering shared services with the town to help with budgeting. He also informed the Board that in his opinion, some of the trees around Coon's Pond are hazardous and may need to be removed. The Board acknowledged his claim and will direct the DPW to arrange for a tree risk assessment as soon as possible.

Mayor Clark asked if there were any other items from the floor. Hearing none, Mayor Clark made a motion to adjourn the meeting, seconded by Trustee Manahan.. Mayor Clark called for a vote. All board members voted aye and the motion carried.

The Regular Board Meeting was adjourned at 7:38 p.m.

Charnley A. Abbott, Village Clerk