

# Comprehensive Plan

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## Steering Committee – Meeting #5

**Date: December 11, 2024**

**Time: 6:00 pm**

**Location: Village Office**

## Meeting Notes

- I. Review Prior Meeting Notes** **MRB Group**  
*The Steering Committee received meeting notes as part of the agenda distribution. Members present confirmed that the notes were accurate, and Emma Falkenstein stated that the notes would be posted to the comprehensive plan website.*
- II. Planning Process Updates** **MRB Group**  
*Emma Falkenstein provided a brief update on the planning process, noting that the plan is still on schedule and heading into the final strategic planning phase.*
- III. Public Engagement Updates** **MRB Group**  
*Emma notes that the focus group sessions in November went well. She emphasizes how the student session focused on discussing how to create an inviting downtown atmosphere and how the students were very excited to think about the future of the Village. She noted that the students raised concerns regarding the walkability of the downtown, multimodal connectivity between neighborhoods, and the impacts of climate change, and shared their desire for more public space downtown. Emma stated that focus group #1) downtown revitalization, community development, and housing and focus group #2) recreation & quality of life had good attendance and invigorating discuss. Key themes from sessions emphasize the need for downtown revitalization, broader connectivity between the Village’s resources and regional amenities, opportunities to spur community development in the Village, and the need for sustainability and natural resource conservation. Emma noted that the results from the focus groups mapped onto the results from the Community Survey and Public Workshop #1, which helped to validate the findings and the content of the plan. Emma stated that Public Workshop #2 is scheduled for January 29<sup>th</sup> at the Marcellus Free Library from 6:00 – 8:00 pm.*
- IV. Future Land Use Mapping** **MRB Group**  
*Emma led the steering committee through the future land use map exercises. She noted that the goal of the exercise is to examine the Village’s current land use pattern and identify potential future land use changes that align with the vision and values of the new comprehensive plan. She explained how the comprehensive plan’s land use section will*

*include “character areas” that describe ideal land uses for assigned geographies as well as the future land use map. The steering committee engaged in discussion regarding the proposed character areas of 1) Downtown Commercial Core; 2) Mixed-Density Residential; 3) Traditional Neighborhood Residential; 4) Gateway Mixed-Use; 5) Recreation & Open Space, and 6) Institutional/Public Services. Emma noted that the six character areas map onto the Village’s current land uses and provide more flexibility for residential housing and downtown revitalization while still providing guidance for when the Village updates its zoning in the future. Steering committee members indicated they liked the variety of residential character areas and how they connected with opportunities to spur development in the downtown. Emma noted that the goals of the comprehensive plan focus on creating an inviting environment for people of all ages and life stages, which means the Village should take a creative approach to potential new housing development that meets current and future community needs. The steering committee discussed and drew the potential geographic locations for the character areas. Emma noted that the MRB Group GIS team would create the final future land use map.*

**V. Activity Prior to Next Meeting**

*MRB Group will complete edits to the future land use character areas and create the future land use map. MRB Group will prepare and hold Public Workshop #2. MRB Group will assemble plan components to complete the first full draft of the comprehensive plan. The steering committee will advertise Public Workshop #2 to their networks and review the draft plan elements.*

**VI. Next Meeting**

*Public Workshop #2 – January 29, 2025*

*Steering Committee – February 26, 2025*