

Comprehensive Plan

Steering Committee – Meeting #6

Date: February 26, 2025

Time: 6:00 pm

Location: Zoom

Meeting Notes

- I. Planning Process Updates** **MRB Group**
The Steering Committee received meeting notes as part of the agenda distribution. Members present confirmed that the notes were accurate, and Emma Falkenstein stated that the notes would be posted to the comprehensive plan website.
- II. Public Engagement Updates** **MRB Group**
Emma reviewed the results of Public Workshop #2 with the steering committee. She noted that the workshop was well attended and the feedback was very positive. She indicated most of the proposed action items were well received, and that the few action items with negative feedback could be addressed with additional narrative in the plan. Emma encouraged the steering committee to review the full Public Workshop #2 Report in more detail after the meeting. Steering committee members who attended the event noted that the second public workshop was better attended than the first despite the wintery weather.
- III. Future Land Use Mapping** **MRB Group**
Emma noted that the MRB Group GIS Team put together the future land use map. She stated that the map includes the big idea from the November meeting to create a diversity of housing options while preserving and enhancing the Village’s resources. She encouraged the steering committee to review the map and let her know if they had any questions.
- IV. Draft Plan Review** **MRB Group**
Emma reviewed the full draft plan with the steering committee and overviewed the logic behind the composition of the document. She emphasizes how the goal of the plan is to be very accessible to the general public and enable anyone to pick up the document, learn about the importance of comprehensive planning, understand the background and development of the Village’s planning process, and easily understand the vision, goals, and action items for the priority policy areas. She noted that the plan design intends to create a very visually appealing document with lots of bright colors, white space, and pictures to engage the reader and create a user-friendly document. Steering committee members commented on how the draft plan has a good visual appearance and flow. Emma noted that the draft plan is

organized into the following parts: 1) Executive Summary; 2) Introduction which outlines the planning and public engagement processes; 3) Strategic Planning Framework which includes the vision statement, planning principles, and priority policy areas; 4) Current and Future Land Use; 5) Plan Implementation with narrative and actions plans for the five priority policy areas; 6) Community Profile; and 7) Appendices. Emma stated that the Community Profile is at the back of the document to prioritize the Strategic Framework at the beginning. Steering committee members expressed how they liked the layout of the document, noting that the introduction sections were very helpful in explaining the planning process. Emma noted that the narrative in each of the priority policy area implementation sections aimed to highlight key issues and opportunities in the Village and provide the background to explain how the action items intend to address the identified needs in the community. Emma encouraged the steering committee to review the draft plan in more detail and send her any feedback by March 17th. Emma stated that once the steering committee is happy with the draft, she will present it to the Village Board for review.

V. Other Business

Emma noted that the draft plan had a couple of areas that required more photos of the Village. She shared a Google Drive link and encouraged the steering committee to send her photos to complete the full draft plan.

VI. Activity Prior to Next Meeting

The steering committee will review the draft comprehensive plan and provide feedback to MRB Group by Monday, March 17th. MRB Group will complete edits to the draft and begin to outline the SEQR process.