

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF MARCELLUS HELD ON
DECEMBER 23, 2024 AT THE VILLAGE HALL**

PRESENT: Chad A. Clark, Mayor See List
Timothy P. Manahan, Trustee
James P. Curtin, Trustee
Jeff Brown, Attorney
Charnley A. Abbott, Village Clerk

ABSENT: None

Pledge of Allegiance.

Mayor Clark opened the regular meeting at 7:02pm following a public hearing held regarding Local Law #3 of 2024 and a public hearing regarding a proposed sewer rate increase.

LOCAL LAW #3

OF 2024: Trustee Manahan made a motion to adopt Local Law #3 of 2024, amending Chapter 188 of the Village Code to add Article II entitled "Short Term Rentals". The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

RESOLUTION- SEWER RATE

INCREASE: Trustee Curtin made a motion to approve the following resolution:

WHEREAS, the Village of Marcellus hereto duly convened a public hearing on December 23, 2024 for the purpose of considering an increase of the sewer rates in the Village of Marcellus, notice of which was duly published in the official newspaper of the Village; and

WHEREAS, the increase is required as a result of increased costs in the transportation and treatment of and the operation and maintenance of the Village Sewer System, as well as increased costs resulting from directives issued by the New York State Department of Environmental Conservation ("DEC"); and

WHEREAS, after conducting the public hearing and receiving input from the public, as well as considering information provided by the Village Treasurer and Village Engineers, the Village Board determines that increases are necessary to fund the anticipated future costs of providing sewer services;

NOW THEREFORE BE IT RESOLVED THAT, the rates for Sewer charges commencing January 1, 2025 are as defined in updated Document G of the Village of Marcellus Code Book, from \$100.00 for 5,000 gals/unit to \$105.00 for 5,000 gals/unit, and a 2% increase of the additional charges to customers who exceed the base charge.

Since the Village bills in arrears, this new increase will not become evident until the April 1, 2025 billing.

The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

CONSENT

AGENDA: The Village Clerk submitted the minutes of the regular Board meeting for the month of November 2024. The bills on Abstract Sheet #007 for General Fund in the amount of \$48,547.39, Water Fund in the amount of \$0.00, Sewer Fund in the amount of \$25,636.26, Capital Funds in the amount of \$2,375.00, and Trust & Agency in the amounts of \$8,270.64

were audited. The bills totaled \$84,829.29. The Board tabled the Police Report for the month of November 2024 from Police Chief Bernie Podsiedlik. The Building Inspectors report for the month of November 2024 was received by the Board from Code Official Paul Stacey. The Board acknowledged receipt of the minutes of the Town Board meetings for November 2024 and tabled the financial statements for August, September, October and November 2024. Trustee Manahan made a motion to approve the consent agenda. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion on the consent agenda. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

RESOLUTION- REFUSE RATE

INCREASE: Trustee Curtin made a motion to approve the following resolution:

WHEREAS, the Board of Trustees of the Village of Marcellus, New York has not raised refuse rates since 2019; and

WHEREAS, the Board of Trustees of the Village of Marcellus has determined that it is now necessary to increase refuse rates; and

NOW, THEREFORE BE IT RESOLVED that the Village of Marcellus Board of Trustees will increase refuse rates from \$50.00 to \$55.00 per quarter, effective January 1, 2025.

The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

VILLAGE IMPROVEMENT

PLAN: Trustee Manahan made a motion to continue the Village Infrastructure Program, an agreement whereby the County provides financial assistance to the Village for the construction and maintenance of public improvements, and to complete the Application for Financial Assistance provided to the Village by the County of Onondaga and to submit such application. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

ONONDAGA COUNTY ANNUAL MAINTENANCE

PERMIT: Trustee Curtin made a motion to authorize the Mayor to complete and sign the appropriate forms in order to acquire the annual maintenance permit with the Onondaga County DOT, which allows the Village to perform routine maintenance and emergency repairs on existing County owned facilities located in the Highway right-of-way. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

PILOT AGREEMENT- NINE

MILE L.P.: Trustee Manahan made a motion to approve the Intermunicipal Agreement regarding allocation of funds from a PILOT agreement with Nine Mile Creek LP. In 2000, the parties entered into an agreement regarding the computation and allocation of the annual PILOT payments made under the PILOT Agreement covering the years 1999 through 2024 and the parties desire to extend the allocation of annual PILOT payments through the year 2040 pursuant to the same computation used in the 2000 Allocation Agreement.

Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

TOWN OF MARCELLUS WASTEWATER AGREEMENT

EXTENSION: Trustee Curtin made a motion to approve a 30-day extension to the Intermunicipal agreement between the Village and Town regarding Wastewater services. The current agreement expires on 12/31/24 and this extension will allow the parties to continue to

negotiate the terms of renewal and avoid an interruption in service. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

F.J. POMPO ACCOUNTING SUPPORT

CONTRACT: Trustee Manahan made a motion to enter into an agreement with FJ Pompo & Co. for accounting support and oversight from December 15, 2024 through May 31, 2025 to assist the Village Treasurer with various duties and responsibilities. The agreement includes services such as a high-level review of accounting transactions each month, assistance in preparation of and review of all bank account reconciliations and reconciling items, monitoring budget versus actual results monthly, proposal of budget modifications monthly to ensure balances are not overspent, preparation and filing of the AFR for fiscal year ending 5/31/25, and preparation of the annual budget with input and assistance from Village Officials. Due to the recent personnel change in the office of the Village Treasurer, the Board feels that this financial consulting is necessary to ensure the fiscal integrity of the Village while the recently appointed Treasurer acclimates to her position. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

HEALTH INSURANCE

CONTRACTS: Trustee Curtin stated that all employees elected to stay with Excellus Blue Cross/Blue Shield, and the majority of employees have elected to enroll in the Platinum plan offered. The cost for all Excellus plans has risen this year. Overall, the cost to the Village has increased about 9% for major medical and 3% for dental beginning January 2025. Trustee Curtin made a motion to authorize the Mayor to sign the Health Insurance Contracts with Excellus Blue Cross/Blue Shield for 2025. The Village will cover 90% of the cost of a full-time employee's benefits, while the employee will pay 10% of said cost. Part time employees with 30 years of continuous service will pay 25% of the cost. Copies of the new contracts and coverage are available for inspection in the Village Office. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

EMPLOYEE HEALTH INSURANCE

OPT-OUT: Trustee Manahan made a motion to approve a health insurance opt-out for full time Village employees who are covered under another health care program. This opt-out, the details of which are on file in the Village Office, would grant a buy-out incentive for the employee who chooses to opt-out, and would also provide a financial benefit for the Village, whose annual premium on behalf of the employee, would be eliminated. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

SET PUBLIC HEARING – LOCAL LAW #1

OF 2025: Trustee Curtin made a motion to introduce Local Law #1 of 2025 which will govern the design forms and character desired in the Village Center and codify the design requirements to aid in the protection of the Village's "small town" character, and to set a public hearing for Monday, January 27, 2025 at 7:00 pm on the matter. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

BUDGET

MODS: Trustee Manahan made a motion to table budget modifications transferring revenues and appropriations in the General Fund. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

JANUARY 2025 VILLAGE

MEETINGS: Trustee Manahan announced the list of those meetings scheduled for the remainder of December and for January 2025 and noted also that the Village Offices will be closed on Wednesday, December 25th, and Wednesday, January 1st for the Christmas and New Year's Holidays. Because these holidays fall on a Wednesday, trash collection WILL BE DELAYED each of those weeks. The Village will also be closed on January 20, 2025 to honor the memory of Dr. Martin Luther King Jr.

WILLIAM POMEROY HISTORICAL

MARKER: Trustee Curtin made a motion to allow the Marcellus Historical Society to place a William Pomeroy Foundation Historic Roadside Marker in the Village Right of way at 1 West Main Street to replace the marker that was damaged by an automobile several months ago. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion on the matter. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

ITEMS FROM

THE FLOOR: Mayor Clark asked if there were any items from the floor. There were none.

Mayor Clark made a motion to adjourn the meeting, seconded by Trustee Curtin. Mayor Clark called for a vote. All board members voted aye and the Regular Board Meeting was adjourned at 7:14 p.m.

Charnley A. Abbott, Village Clerk