

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
JULY 28, 2025 AT THE VILLAGE HALL**

PRESENT: Chad A. Clark, Mayor See List
James P. Curtin, Trustee
Timothy P. Manahan, Trustee
Jeffrey D. Brown, Village Attorney
Charnley A. Abbott, Village Clerk

ABSENT: None

Pledge of Allegiance.

Mayor Clark opened the regular board meeting at 7:00 pm.

CONSENT

AGENDA: The Village Clerk submitted the minutes of the Regular Board Meeting held in June 2025. The bills on Abstract Sheet #002 for General Fund in the amount of \$162,376.30, Sewer Fund in the amount of \$52,060.35, Capital Funds in the amount of \$18,235.00, and Trust and Agency Funds in the amount of \$1,678.94 were audited. The bills totaled \$234,350.59. The Board received the Police Report for the month of June 2025 from Chief Bernard Podsjedlik. The Board received the Code Enforcement Report for the month of June 2025 from Code Official Paul Stacey. The Board acknowledged receipt of the minutes of the Town Board meetings for June 2025. The financial statements for Fiscal Year End 2024-2025 and June 2025 were tabled. Trustee Manahan made a motion to approve the consent agenda. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion on the consent agenda. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

DELINQUENT

TAXES: Trustee Manahan made a motion to announce that total of 2025-2026 Property Taxes yet to be collected as of 7/22/25 amounted to \$42,826.52, or 5.92% of the total tax levy from 42 delinquent properties. Last year at this time, that amount totaled \$53,853.88 or 7.83% of the total tax levy. A copy of the tax delinquent list is on file in the Village Office for public inspection. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

19 NORTH STREET SPECIAL USE

PERMIT: Trustee Manahan stated that the board received an application for a Special Use Permit from the owner of 19 North Street to allow for the construction of a 4 unit apartment building in the Village Center. Trustee Manahan made a motion to accept the application and schedule a public hearing on the matter pursuant to Chapter 250 Article X of the Village Code to be held on Monday, August 25, 2025 at 7 pm at Village Hall, immediately followed by the regular monthly meeting of the Village Board. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

WEBSITE HOSTING AND SUPPORT

CONTRACT: Trustee Curtin made a motion to approve the contract with North Shore Solutions, at a cost of \$500 for the year, plus \$60 for the villageofmarcellus.com domain renewal. North Shore hosts the website for the Village of Marcellus and provides training and tech support to Village office staff as needed. There was no increase to the annual support contract, and the domain renewal increased by \$15. The Village website recently transitioned to www.villageofmarcellusny.gov, however, it is necessary to maintain the .com domain, at least for the time being, while in the change is taking effect. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

MONTHLY CELLPHONE

STIPEND: Trustee Manahan made a motion to continue to offer a fixed monthly cell phone stipend, for full-time employees only, in the amount of \$50 per month. Full-time employees are frequently required to be accessible by phone, email, or text for work-related matters—including after hours or while off-site. A cell phone stipend supports reliable and responsive communication and helps equitably offset the personal costs of a mobile phone without requiring employees to carry a second, work-only phone. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

BUDGET MODIFICATIONS:

Trustee Curtin made a motion to table budget modifications for Fiscal Year End 2025 and June 2025 until the next meeting. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

ANNOUNCE VILLAGE

MEETINGS: Trustee Manahan announced that the Village Clerk has printed copies of future meeting dates for the Village for the benefit of residents. A reminder to residents that a public hearing will be held by the Board of Trustees on Monday, August 25 regarding application for a special use permit for 19 North Street. The Planning Board will be holding a public hearing on Monday, August 18th regarding the proposed subdivision of 9 Flower Lane (Coon's Pond). The hearing will be immediately followed by the regular monthly meeting of the Planning Board, which was rescheduled from the original date of August 20th. The Marcellus Farmers Market begins August 6th. The market will take place on Main St on Wednesdays from 37pm thru September 10th featuring fresh local produce, baked goods, and crafters. July is usually Battery Collection Month, however, OCRRA has discontinued this program. Household batteries can be dropped off locally at Nightingale's Mills on South Street Road without charge. For information and guidance regarding disposal of batteries and/or any other items, please visit the "How do I get rid of...?" search engine on the home page of the OCRRA website. (www.ocrra.org). Please note that the Village Office will be closed on Monday, September 1st for the Labor Day holiday.

UPDATES BY THE

MAYOR: The following updates are available on our website, www.villageofmarcellusny.gov

- a. Brush Pick-up – as was mentioned at earlier meetings, the Village Board and DPW are going to continue the policy established previously for Brush Pickup. Spring brush pickup has ended, and during the summer months (June, July, and August), brush may be placed at the curb on Saturdays and Sundays for pickup on the first Monday of each month. Village residents should not put yard waste out to the curb for pick-up until the scheduled weekend. Residents are welcome to bring yard waste to the compost pile next to the Highway garage at any time. Also, please do not sweep yard debris into the road. This often causes storm sewers to become obstructed and creates a serious hazard for motorcyclists.
- b. Green Gateway – ADA Fishing Ramp - The DPW has also been prepping the site for the ADA compliant fishing ramp at the Green Gateway. TDK Engineering should have the final design for the fishing ramp and pavilion completed by August 1st.
- c. During July and August an intern student from Binghamton University will be working closely with operators at WPCP two days a week. This internship is sponsored through NYWEA.
- d. DPW has been trimming trees along the sidewalks in the Village and maintaining the hanging flower baskets in the Village Center.
- e. A reminder to all Village of Marcellus residents, businesses and those in Town Sewer Districts #1 and #2 — please don't pour paint, gasoline, or other hazardous substances down your drains. Our water pollution control plant is much smaller than county facilities, and during the evening and overnight hours, the flow into the plant is very low. That means when something like a gallon of paint or fuel gets dumped — we see (and smell) it the next day. Recently, we've noticed increased grease accumulation, odor of gasoline and even seen red paint coming through the system. This isn't just a nuisance — it can harm our equipment, disrupt the treatment process, and impact the environment. While larger plants can rely on dilution, we can't. What goes down the drain here stays concentrated — and even a small amount can have big consequences over time. Please dispose of paint, fuel & chemicals properly at a household hazardous waste facility. If you're unsure where to take them, refer to the "How do I get rid of ...?" search engine on the home page of OCRRA.org, or give the Plant a call (315-673-4491) — we're happy to help!
- f. The asset management pilot program with the DEC is still underway for the WPCP and collection system.
- g. The summer Newsletter was sent out to Village Residents, extra copies can be found at the Village Hall, Town Hall, and Library.
- h. The Village DPW and Town DPW worked together in early July to pave South Street. Thank you to residents and visitors for their patience and cooperation while the paving took place.
- i. SRO Contracts with the Marcellus, Onondaga, Tully and Lyncourt School Districts have been negotiated and signed by all parties concerned.
- j. Compost Project – compost continues to be available for residents, on a first-come-first served basis, and if any residents cannot pick up compost during normal business hours, please call the Treatment Plant (315-673-4491) to make an appointment with one of the operators. The operators are available to answer questions and to help load compost for residents.

- k. Summer Community Events – A series of summer concerts held during June, July and August at Marcellus Park Annex Pavilion, Thursday nights from 7 – 8:30 p.m., are free and appropriate for the entire family. There is a full list of concert listings and other events and programs available on the Town website at Marcellusny.com or call the Marcellus Parks and Recreation Department (315-673-3269, ext. 2) for more information. Friends of Marcellus Park will have food and beverages available for purchase. The Marcellus Farmers Market begins August 6th. The market will take place on Main St on Wednesdays from 37pm thru September 10th featuring fresh local produce, baked goods, and crafters. For more information, or to become a vendor, contact John Lischak at 315-415-3152 or john@finderskeepersmining.com

After concluding with his updates, Mayor Clark asked if there were any comments from the Board. There were none.

ITEMS FROM THE

FLOOR:

Mayor Clark made the following statement on behalf of the Village Board:

“On behalf of the Village Board, I wish to congratulate MPD Officer Pete Heise on his recent retirement following the 2024-2025 school year. In 2016, following a distinguished career with the Syracuse Police Department, Officer Heise joined the Marcellus Police Department as a patrol officer. In November of 2017, he took on the role of School Resource Officer at Driver Middle School, where he would go on to serve for 8 academic years. We express our deepest gratitude for his unwavering dedication to the safety and well-being of our school community and wish him nothing but the best in retirement. He will surely be missed by his fellow officers, the Village Board and employees, and the faculty, students, and alumni of the Marcellus Central School District.”

Mayor Clark asked if there were any items from the floor. Hearing none, Mayor Clark made a motion to adjourn the meeting, seconded by Trustee Curtin. Mayor Clark called for a vote. All board members voted aye and the motion carried.

The meeting was adjourned at 7:12 p.m.

Charnley A. Abbott, Village Clerk