

**REGULAR MEETING OF THE VILLAGE BOARD
OF THE VILLAGE OF MARCELLUS HELD ON
MAY 20, 2024 AT THE VILLAGE HALL**

PRESENT: Chad A. Clark, Mayor
James P. Curtin, Trustee
Jeff Brown, Attorney
Charnley A. Abbott, Village Clerk

ABSENT: Timothy P. Manahan, Trustee

See List

Pledge of Allegiance.

Mayor Clark opened the meeting at 7:02 pm.

**CONSENT
AGENDA:**

The Village Clerk submitted the minutes of the regular board meeting for the month of April 2024. The bills on Abstract Sheet #012 for General Fund in the amount of \$31,332.29, Sewer Fund in the amount of \$26,249.11, Capital Funds in the amount of \$5,225.00, and Trust and Agency Funds in the amount of \$51,796.64 were audited. The bills totaled \$114,603.04. The Board tabled the Police Report for the month of April 2024. The Board received the Building Inspectors Report for the month of April 2024 from Code Official Paul Stacey. The Board acknowledged receipt of the minutes of the Town Board meetings for April 2024. The financial statements as submitted by Village Treasurer Nino Provvidenti for April 2024 were given to the Board for its review. Mayor Clark made a motion to approve the consent agenda. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion on the consent agenda. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

**UTILITY
BILLS:**

Trustee Curtin made a motion to have the outstanding utility bills (refuse and sewage) re-levied to the Village of Marcellus property tax bills. The amount being re-levied to the taxes is \$59,062.62 (refuse = \$13,485.00 and sewer = \$45,577.02) 8.7% greater than last year's total of \$54,303.23. The motion was seconded by Mayor Clark. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

REVIEW VILLAGE EMPLOYEE DRIVING

POLICY: Mayor Clark stated that because the safety and well-being of our employees, as well as that of our residents is very important to the Village, the Board of Trustees desires to protect employees and community members while on the road and reviews the driving policy each year. Mayor Clark made a motion to require all employees of the Village who drive Village-owned vehicles to follow the Village of Marcellus Driving Policy, a copy of which is on file in the Village Office. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

IMA WITH ONONDAGA

COUNTY: Trustee Curtin made a motion to table the Intermunicipal Agreements with Onondaga County regarding both the Sanitary Sewer Pump Station Operation and Maintenance Charges and the Municipal Separate Storm Sewer System. The motion was seconded by Mayor Clark. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

WILLIAMSON SOFTWARE

CONTRACTS: Mayor Clark made a motion to approve annual software support contracts with Williamson Law Book Company for municipal accounting (\$1,434.00), and refuse/sewer billing (\$1,338.00) totaling \$2,772.00, a 15% increase over last year. Due to cybersecurity requirements the Village will be outsourcing payroll services, therefore the payroll software contract with Williamson will not be renewed. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

**BUDGET
MODIFICATIONS:**

Trustee Curtin made a motion to approve budget modifications requested by the Village Treasurer transferring revenues and appropriations in the General and Sewer Funds. The motion was seconded by Mayor Clark. Mayor Clark asked if there was any discussion on the budget modifications. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

ANNOUNCE VILLAGE

MEETINGS: Mayor Clark stated that the Village Clerk has printed copies of future meeting dates for the Village for the benefit of residents including the Marcellus Olde Home Days which are back again, sponsored by the Marcellus Rotary, and scheduled for May 31st, June 1st, and 2nd, 2024. In addition, the Village Office will be closed for the Memorial Day Holiday on May 27th, and on June 19th, which is now a State holiday in observance of Juneteenth. Also, the Memorial Day Parade and Ceremony will take place on May 27th, in the Village and at the Village Point. The parade will start at 10 a.m. and the Ceremony at 11:00 a.m. The Village Office will also be closed for the Independence Day Celebration on Thursday, July 4th and the Village-wide garage sale has been planned for Saturday, July 13, 2024.

**UPDATES BY THE
MAYOR:**

The following updates are available on our website, www.villageofmarcellus.com

DPW/Highway:

- Pedestrian Signs, Benches, Banners, and new Flags have been re-installed on Main Street and elsewhere by the Highway Department. Many thanks to our Department of Public Works employees for doing this in time for the Memorial Day holiday.
- Village DPW did some drainage work on Dunlap to divert some of the standing water to the existing drainage pipe.
- Crosswalks were painted this month, in preparation for summer.
- Spring brush pickup has ended but during the summer months of June, July and August, brush may be placed at the curb on Sundays for pickup on the first Monday of each of those summer months.
- The 6th grade class from Driver Middle School volunteered their time sprucing up the Green Gateway, the area between Scotch Hill and North Street, as well as sprucing up the Historical Society inside and out.

Code Enforcement:

- fire inspections and rental inspections continue, along with vacant house registrations, code violations being issued for litter and rubbish piles, along with change of occupancy at several sites and several building permits.
- The Planning Board met in April and again May to conduct a sketch plan conference regarding a proposed Stewarts Shops at 27 East Main Street, and will meet on June 18 due to the Juneteenth holiday, to begin site plan review. At the May meeting, the Planning Board also approved site plans for Gretchen's Confections at 4 East Main Street and a proposed garage at 44 West Main Street.
- The Zoning Board of Appeals did not meet in May, but is expected to convene in the coming months regarding variances required for 27 East Main and 44

West Main Street. The meetings will be announced in accordance to Open Meeting Law and published in the Press Observer, as well as on the Village website.

Police:

- Please be advised that there is a nationwide trend where scammers contact the elderly via disposable cellphones and attempt to trick people into giving out their personal information (D.O.B., SS#, etc.). Sometimes, they tell people that they are potentially the victim of fraud and attempt to persuade them to purchase gift cards from stores such as Target or Walmart and provide them with the activation codes. Unfortunately, there have been several recent cases of this type of fraud in Onondaga County. Please speak to your elderly family members and neighbors to warn them of this scam. If anyone has any questions, feel free to contact the Marcellus Police Department at (315) 673-2079.
- 2024-2025 SRO Contracts – with the Marcellus Central School District, the Lyncourt Union Free School District, the Onondaga Central School District, and the Tully Central School District will be negotiated during the summer months, and will be approved and executed by the Board at a later date.

Other:

- Olde Home Days Celebration – as mentioned before, is back and we encourage residents to attend.
- Creek Walk – Fred’s Trail has reopened officially for the public, and our highway department had to do some limited repair to the trail – it appears to have wintered well. We welcome the spring as well as those who will take advantage of this gem in our community. If some residents are not familiar with the project, we urge them to click on the home page of the Village website <http://villageofmarcellus.com/> and then on Village News.
- Village Web Site – Village Clerk Charnley Abbott regularly updates our website, and she has been most accommodating to our Village and its residents. If there are any items that residents might feel should be included on the site, please contact her at clerk@villageofmarcellus.com with your requests.
- Marcellus Health Loan Closet- continues to be an asset to the community. Information can be found on the Village website and arrangements to borrow equipment can be made by calling the Village Clerk at 315-673-3112 Ext 1.

After concluding with his updates, Mayor Clark asked if there were any comments from the Board. There were none.

ITEMS FROM THE

FLOOR:

Mayor Clark asked if there were any items from the floor. John Lischak, owner of Finders Keepers Mining and member of the Chamber of Commerce, spoke about the desire to hold a farmers’ market in the Village in the summer months. Attorney Brown reviewed the insurance and permit requirements with Mr. Lischak. The market would be held on Wednesdays in July and August on the north side of West Main Street on the sidewalk. Mr. Lischak stated that all business owners in that area are in favor of the market and have no objections. There will be 12-14 vendors and there will be no costs to the Village. Mr. Lischak stated that he will contact the police department to address any safety concerns. Mayor Clark made a motion, seconded by Trustee Curtin, to grant a special event permit conditional upon final approval by the Mayor and Clerk’s determination that the special event permit application and the insurance requirements are complete to the Village’s satisfaction.

Mayor Clark asked if there were any other items from the floor. Hearing none, Mayor Clark made a motion to adjourn the meeting. Mayor Clark called for a vote. All board members voted aye and the motion carried.

The Regular Board Meeting was adjourned at 7:19 p.m.

DRAFT