

**REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF MARCELLUS HELD ON  
OCTOBER 28, 2024 AT THE VILLAGE HALL**

**PRESENT:** Chad A. Clark, Mayor See List  
James P. Curtin, Trustee  
Timothy P. Manahan, Trustee  
Charnley A. Abbott, Village Clerk  
Jeff Brown, Attorney

**ABSENT:** None

Pledge of Allegiance

Mayor Clark made a motion to open the regular meeting following the public hearing held regarding Local Law #3 of 2024 at 7:22pm, seconded by Trustee Manahan. Mayor Clark called for a vote. All board members voted aye and the meeting was opened.

**ADOPT LOCAL LAW #3**

**OF 2024:** Mayor Clark made a motion, seconded by Trustee Curtin, to table the adoption of Local Law #3 of 2024 until the November Board meeting. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

**CONSENT**

**AGENDA:** The Village Clerk submitted the minutes of the Regular Board meeting for the month of September 2024. The bills on Abstract Sheets #005 for General Fund in the amount of \$60,994.03, Water Fund in the amount of \$0.00, Sewer Fund in the amount of \$28,656.69, Capital Funds in the amount of \$1,596.68, and Trust & Agency in the amounts of \$1,546.95 were audited. The bills totaled \$92,794.35. The Board received the Police Report for the months of August 2024 and September 2024 from Police Chief Bernie Podsiedlik. The Building Inspectors report for the month of September 2024 was received from Code Official Paul Stacey. The Board acknowledged receipt of the minutes of the Town Board meetings for September 2024 and accepted the financial statements as submitted by Village Treasurer Jennifer Plis for July 2024. The financial statements for August and September 2024 were tabled. Trustee Manahan made a motion to approve the consent agenda. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion on the consent agenda. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

**PLANNING BOARD**

**APPOINTMENT:** Mayor Clark made a motion to appoint Maribeth Rayfield, who has served on the Village Zoning Board of Appeals for several years, as an alternate member of the Village Planning Board until March 31, 2025. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried. The Board thanked Maribeth for her service on the ZBA and looks forward to working with her on the Planning Board. Mayor Clark stated that this appointment creates a vacancy on the Zoning Board of Appeals, which will be filled at a later date.

**POLICE**

**APPOINTMENT:** Mayor Clark made a motion to appoint John Kritzer, recently retired from the Syracuse Police Department, as a part-time Police Officer/Patrolman with the Marcellus Police Department, at a rate of \$23.07 per hour. The Board welcomes Officer Kritzer and congratulates him on his recent retirement. The motion was seconded by Trustee Curtin. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

## **RE-LEVY OF UNPAID**

**TAXES:** Trustee Curtin made a motion to re-levy all unpaid Village taxes as of November 1, 2024 to the County of Onondaga for payment. As of 10/22/24 the amount of unpaid taxes owed to the Village totaled \$26,127.33. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All members voted aye and the motion carried.

## **EMPLOYEE DRUG**

**TESTING:** Trustee Manahan made a motion to approve and sign the contract with Lakeshore Employee Testing Services, to perform drug and alcohol testing for commercial drivers who are employed in the Village Highway Department at a cost of \$70.00 per employee. The contract is valid from January 1, 2025 to December 31, 2025. The motion was seconded by Trustee Curtin. Mayor Clerk asked if there was any discussion. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

## **BUDGET**

**MODS:** Trustee Curtin made a motion to table budget modifications for July, August and September. The motion was seconded by Trustee Manahan. Mayor Clark asked if there was any discussion on the budget modifications. Hearing none, Mayor Clark called for a vote. All board members voted aye and the motion carried.

## **HALLOWEEN IN THE**

**VILLAGE:** Trustee Manahan reminded residents that First Street will be closed between the hours of 5:30 p.m. and 8:30 p.m. on Halloween for trick-or-treating Thursday, October 31<sup>st</sup>.

## **NO PARKING**

**REMINDER:** Trustee Curtin reminded residents that as of November 1, 2024, there is no parking allowed on any street in the Village of Marcellus from 2 a.m. to 7 a.m. so that the Highway Department can plow snow. The parking restriction remains in effect until April 1, 2025.

## **VILLAGE POLLING LOCATIONS**

**REMINDER:** Trustee Manahan reminded residents that Election Day is November 5, 2024, from 6 a.m. to 9 p.m., and all residents are urged to vote. Village residents may vote at the Marcellus Senior High School, and residents outside of the Village may vote at the Marcellus Fire House. Early voting began on October 26<sup>th</sup>, and more information can be found on the Onondaga County Board of Elections website.

## **ANNOUNCE VILLAGE**

**MEETINGS:** Trustee Curtin announced that the Village Clerk has printed copies of future meeting dates for the Village for the benefit of residents. Please make note that First Street will be closed to traffic on Halloween, October 31<sup>st</sup>, from 5:30 pm to 8:30 pm, that the Village Office will be closed on Monday, November 11<sup>th</sup> in honor of Veterans' Day and that the Veterans Day ceremonies will take place on Monday, November 11<sup>th</sup>, at 11:00 a.m. at the Point. In addition, the Village Office will be closed on November 28<sup>th</sup> and 29<sup>th</sup> for the Thanksgiving Day holiday. Also, the Village Tree Lighting Ceremony will take place on Friday, December 6<sup>th</sup> this year, in the Village, at the Point.

**UPDATES:** Mayor Clark and the Board provided the following updates:

- Hauler Contract- the current hauler contract for refuse collection within the Village will expire on 11/30/24. The 2024-2027 Request for proposals have been sent to the 4 major haulers in the area as well as published in the Press Observer. The bid opening is scheduled for Wednesday, November 13 @ 11:00 am. Due to increasing costs associated with collection and disposal, it is expected that the cost to the Village residents will increase.

- Sewer Rates to increase- Due to rising operational and maintenance costs associated with the Sewer system a rate increase will take effect on 1/1/2025. Residents will see the new rates, expected to increase by 2%, in the first quarter utility bill sent in April.
- NYF Application- The Village's application for the NY Forward grant was submitted in mid-October. Representatives from the Village are scheduled to meet with the State to present the application on November 8. Thank you to Emma Falkenstein, Matt Horn and the team at MRB for all of the efforts put into this endeavor.

### DPW

- The DPW is working with Tyler Cooper and Marcellus Highschool students on their Independent Projects this semester. Two students are interested in wastewater analysis.
- Town Board Member and Marcellus High School teacher Terry Hoey and a group of high school students came down to the treatment plant for a tour as a part of their wellness days.
- W2O performed annual Fall Maintenance on the treatment plant, Orange pump station, Platt road pump station and the Park pump station.
- Compost is available at the Wastewater Treatment Plant for Village residents free of charge. Please call 315-673-4491 to make an appointment for pickup.
- Village Board and DPW met with Town Board and DPW to discuss changes in Town Sewer agreement renewals.
- The state certified lab we have used for the past 25+ years has lost their certification in August. We have since been working with Pace Labs out of Long Island but haven't been satisfied with their services. We are now setting things up with Microbac in Cortland in hopes for a better setup. There are only a handful of state certified labs in New York State.
- DPW has been picking up leaves throughout the Village. Leaf pickup will continue till November 14th. After November 14th, residents may collect leaves into large brown paper bags (No plastic) and place the bags at the curb. Residents can also drop off brush and leaves anytime at the compost site behind the Village Hall.
- DPW repaired the historical light poles and reinstalled the double pole on West Main Street to ensure proper functionality and safety.
- A new plow truck has arrived, and the DPW is currently outfitting it with a new sander and plow to ensure its fully prepared for the winter season. This truck will be replacing the old 550, which is currently listed on Auctions International until October 29, 2024
- The village was awarded a CREST grant of \$187,000 from Senator's May Office for the new construction of a pavilion and handicap-accessible fishing platform along Nine Mile Creek at the Green Gateway Park
- Restore NY application was submitted by MRB for Paul Street & LOI was accepted.
- NY Forward grant application for Downtown area was submitted by MRB.

### CODES

- Baltimore Ridge: 1 New building permit issued for Baltimore Ridge (20 Baker Road) with excavation starting 29 October (hopefully)
- 1 Certificate of Occupancy issued.
- Stewarts Shops: Whelan & Curry Construction Services has the frame of the building enclosed and is currently doing the wiring inside as well as putting in the merchandise coolers.
- Brillo Excavating has been working on storm water piping, and site work. The fence separating The Randalls (3 Orange Street) and Stewarts is in place, They are in the process of making the new curb cuts for Orange Street. This week they will be connecting the sewer and grease trap to the village's sewer line.

- Dalrymple Gravel & Contracting has laid the tanks in the ground and connected all ancillary wiring and hoses. The canopy frame has been installed and the cement pad is being poured.

**ITEMS FROM**

**THE FLOOR:** Mayor Clark asked if there were any items from the floor. There were none.

Mayor Clark made a motion to adjourn the meeting, seconded by Trustee Manahan. Mayor Clark called for a vote. All board members voted aye and the motion carried.

The Regular Board Meeting was adjourned at 7:43 p.m.

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Charnley A. Abbott, Village Clerk